



**LUTHERAN WOMEN MISSIONARY LEAGUE
LUTHERAN HOUR MINISTRIES
SUMMER GROUP RESERVATION FORM
May 2-4, 2008**

Thank you for choosing the Yarrow Resort Hotel and Conference Center. We look forward to welcoming you to our hotel for your stay.

A block of Deluxe King and Double Queen Rooms have been reserved for your group and will be held until it is full or until **April 2, 2008**, which ever may come first. If the room block is filled prior to the cutoff date, the hotel cannot guarantee rooms at the group rate. In addition, the hotel cannot guarantee rooms available at the group rate after the room block has been released. Please make your reservations as soon as possible!

Additional room type requests will be accepted on a space available basis at the following rates. Bed type requests are noted but cannot be guaranteed.

<u>Deluxe King or Double Queen Room</u>	<u>Studio King or Studio Double</u>	<u>Parlor Suite</u>	<u>Executive Suite</u>
\$79.00	\$99.00	\$119.00	\$139.00

Rates are for single to quad occupancy and do not include current state and local taxes of 10.4%.

All room types include daily housekeeping, refrigerator, coffee maker, data port phone, voice mail, in-room safe, ironing board and iron, hair dryer, color cable television and on-demand movies, individual heat and air conditioning controls, room service and clock radios. Studios include kitchenettes and fireplaces; executive suites include kitchenettes, fireplace and separate living room. ADA rooms available upon request.

All of our guestrooms are non-smoking and no pets are allowed. A \$500 charge is assessed for smoking in a guestroom. Check-in time is 4:00 pm; check-out time is 11:00 am.

Tax Exempt Requirements: Current tax laws require that in order to receive a tax-exempt status on room rates, payment must be made by either a government issued check showing the tax identification number, or a government-issued credit card that shows tax exempt status. In addition, a current State of Utah or Federal tax-exempt form must accompany payment. Rooms not paid by one of these methods will be subject to tax and guests will need to retain receipts for potential reimbursement from their State or Federal office.

Summer Deposit & Cancellation Policy: A deposit of one night room and tax is due at the time of booking. Full payment is due at check-in. Cancellations made more than 72 hours prior to arrival are refunded the deposit. Cancellations made less than 72 hours prior to arrival forfeit the deposit. . No shows will be charged the full stay room and tax. No refunds are issued for early departures.

In order to process your reservation, please complete the following information and **fax** to The Yarrow Resort Hotel, attention: Conference Reservations, 435/645-7007.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax #: _____ E-Mail: _____

Number in Party: _____ Number of Rooms(s): _____ Room Type Request: _____

Sharing With: _____

Arrival Date: _____ Time: _____ Departure Date: _____ Time: _____
(CHECK-IN TIME: 4:00PM) (CHECKOUT TIME: 11:00AM)

Please charge my initial deposit for room reservation(s) to the credit card designated below. Unless Hotel is notified prior to final payment due date of a different payment method, the same credit card will be charged for final payment as outlined above. My signature below acknowledges acceptance of deposit and cancellation policies as outlined above.

AX/ MC/ VI/ DI: Card #: _____ Exp date: _____

Name as shown on credit Card: _____

SIGNATURE: _____

Or checks may be made payable to: The Yarrow Resort Hotel
C/o Conference Reservations, PO Box 1840, Park City, Utah 84060
Questions please call 1-800-927-7694 or visit our web site at www.yarrowresort.com